

Safeguarding Children Procedure

1. There will be a named person for safeguarding children who will be responsible for dealing with any concerns about the safeguarding of children. This person currently is **Jack Bunting**.
2. All volunteers to work with children will be carefully selected and vetted to try to ensure that they do not pose a risk to children.
3. All volunteers to work with children will receive information and basic training in safe conduct and what to do if they have concerns about a child. This will include information on recognising where there are concerns about a child, where to get advice and what to do if no-one seems to have taken their concerns seriously.
4. We shall try to make Thorncliffe Bowling Club a safe and caring place for children to be by having a code of conduct for all members. This will be displayed in the bowls hut and given to all members who will be expected to comply with it.
5. Parents and Carers of any children using supervised activities for children at the club will be given specific information about the Safeguarding Policy and Procedure.

Designated Safeguarding Children Champion

1. Thorncliffe Bowling Club will have a designated person to take responsibility for safe guarding children matters. This person is **Jack Bunting**.
2. The club committee will select this champion.
3. Given their key role in keeping children safe a DBS check will be undertaken.
4. Their role is to:
 - Ensure the club's Safeguarding Children Policy and Procedures are followed.
 - Ensure they know how to make contact with social care and police staff responsible for dealing with safeguarding children concerns both during and after work hours.
 - Report any concerns to social care or the police.
 - Act as a source of advice on all safeguarding matters and seek further advice and guidance as needed from Sheffield Safeguarding Children Board (SSCB).
 - Ensure a record is kept of any concerns about a child or adult and of any conversation or referrals to statutory agencies.
 - Ensure that any such record is kept safely and securely.

Lynn Duncombe
Club Secretary
November 2018