



Thorncliffe Recreational Grounds  
Mortomley Close  
High Green  
Sheffield  
S35 3HS

**THORNCLIFFE BOWLING CLUB RULES**  
DESIRABLE TO FURTHER THE INTERESTS OF THE CLUB  
18<sup>th</sup> November 2017

Phone (0114) 284-6184

**1. Name**

The name of the club shall be "Thorncliffe Bowling Club".

**2. Objects**

The objects of the club shall be to further the game of crown green bowls, to encourage the community, including the youth of the area, to take part and learn the art of bowling so furthering the life of the club.

**3. Officers**

The officers of the club shall consist of a chairman, honorary secretary, ladies secretary and honorary treasurer to be elected at each annual general meeting.

**4. Management**

- (a) The club to be managed by a committee formed by the elected officers
- (b) Following the AGM and the election of the Officers a new committee is formed. Previous members have to be reconfirmed by the elected officers
- (c) The committee shall have the power to appoint subcommittees as they think
- (d) The committee shall have the power to fill any vacancies arising from any cause whatsoever during the period between annual general meetings.
- (e) The committee shall have the power to co-opt one or more members on to the committee for the remainder of the year in the interests of the club.
- (f) For a Committee meeting to be held the attendees must consist of a minimum of 3 elected officers. The club secretary will give 14 days' notice, to the elected officers and non-elected committee members, of such meetings and distribute the minutes to all committee members within 14 days of the meeting.
- (g) The secretary shall call the meetings of the club committee. A meeting to decide on the league and cup competitions to be entered to be held after the AGM
- (h) All committee meetings and formal meetings of members (including sub-committees and selection committee meetings, Gents and Ladies meetings) are to have minutes taken and the club secretary retain a copy for future reference. The minutes are to be approved as an accurate record of events at the following meeting.

**5. Members**

Membership of the Club shall be open to persons of both sexes. There shall be the following categories of membership:

- a) Adult playing members (18 years and over)
- b) Junior playing members (under 18 years of age, committee may prescribe a minimum age for junior members)
- c) Student playing members aged 18 and in full time education.

## **6. Finance**

- (a) The funds of the club shall be applied to the objects of the club.
- (b) Elected officers annual reimbursements (remuneration) to be decided upon at each A.G.M. when the accounts of the club shall be open for inspection and approval by members at the annual general meeting. The accounts of the club shall be made up to the 30th September each year and audited by appointed auditors.
- (c) The financial transactions of this club shall be recorded.
- (d) Expenditure limit controls to be;
  - 1 Two elected officers max £100
  - 2 Three elected officers max £250
  - 3 All elected officers expenditure greater than £250
- (e) All cheques drawn against the Club's funds shall be signed by the Treasurer and one other nominated elected officer.
- (f) All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.
- (g) The treasurer shall present a financial statement to each meeting of the committee.

## **7. Membership Fee**

Members must pay the annual club subscription in full before being considered for team selection. Members whose subscriptions are overdue by the start of the season will forfeit their membership.

The annual subscription to the club shall be agreed at the annual general meeting. If, for whatever reason, no annual subscription is agreed then the previous year's subscription shall apply.

To play on any green or for any team the member must either pay the club's annual green fee, or the appropriate hourly green fee set by Sheffield City Council, to the Thornccliffe Bowling Club.

The annual green fee shall be agreed at the annual general meeting. If, for whatever reason, no annual green fee is agreed then the previous year's green fee shall apply.

## **8. Complaints or Suggestions**

Any complaints or suggestions made by members should be made to the secretary in writing and, if so desired, to attend a committee meeting to state his or her case in the event of disparity or disagreement the elected officers would make the final decision.

## **9. Distribution of rules**

Each member, on payment of initial annual subscription, shall be handed a copy of the rules of the club and the fact of joining shall imply acceptance of, and obedience to such rules.

## **10. Alteration of rules**

Rule alterations and additions to be made only at the annual general meeting or an extraordinary general meeting called specifically for this purpose. Proposed rule changes must have a proposer and be seconded and submitted in writing to the club secretary at least 14 days prior to the annual general meeting or extraordinary general meeting.

## **11. Selection of Team Squads**

- a) Team squads will be determined by a selection committee comprising of the Chairman, and the appropriate Secretary, last season's team captains and winners of the team averages
- b) Each team squad will consist of the number of players required by the league plus two and be decided after the AGM.. New members who join following the selection of the squads and wish to play in any of the leagues may be added to any appropriate squad at the discretion of the committee

## **12. Team Captains**

Following the selection of the squads each team will select a Captain, Vice-Captain and agree a team member with computer access to report their results (could be Captain, Vice-Captain, or any other squad member)

## **13. Team protection**

Depleted squads shall be strengthened by agreement between the captains involved. In the event that a team is short of a player(s) for a match and needs to borrow a player(s) then;

- a) a competent player from a lower team is made available or
- b) a player from a higher level is made available.

Players selected must conform to the relevant Association's rules to maintain their squad status. Team Captains to arrange. Failure by captains to agree to be referred to the appropriate Secretary

## **14. Notice of Matches**

All teams plus reserves and details of fixture should be on team sheet and pinned on notice board and, if at all possible, distributed by text or email, at the earliest opportunity at least three days in advance of game and kept up to date if changes occur.

## **15. Meetings**

That a meeting be arranged, prior to the AGM, to allow club Officials to deliberate issues, concerns & propositions that have been submitted for inclusion on the AGM Agenda., rendering the need for an agenda meeting unnecessary.

## **16. Annual General Meeting**

The Club shall hold an annual general meeting in the last quarter of each calendar year giving members at least 14 days' notice of the due date. The purpose of the meeting is to:-

- 1 Approve the Minutes of the previous AGM
- 2 Receive reports from the Chairman and Honorary Secretary
- 3 Receive a report from the Honorary Treasurer and approve the Clubs accounts
- 4 Fix the subscription and the green fee for the following year
- 5 Elect the Officers
- 6 Consider any proposed changes to the Rules of the Club
- 7 Deal with any other relevant business

## **17. Extraordinary General Meeting**

An Extraordinary General Meeting shall be called by an application in writing to the Secretary supported by at least 10% of the members of the Club. The Committee shall also have the power to call an Extraordinary General Meeting by decision of a simple majority of its members. Members to be given 14 days' notice of any such meeting

## **18. Safeguarding policy / procedures**

The club will have a Safeguarding Policy which will include its Child Protection Policy and will be displayed on the notice board in the Bowling Hut and on the club web site along with the name of the Child Protection Officer and those members who have been CRB checked.

## **19. Internal Competition**

The competition rules alongside the entry list and the date for the final are posted on the notice board in the club cabin at the start of the season.

## **20. Trophy Winners**

Successful winner unable to attend the annual presentation ceremony are required to provide the Internal Competitions Secretary with the name of a nominee to accept the award.

## **21. Dissolution of the Club**

If the club is to be dissolved then an extraordinary general meeting must be called by the secretary to determine the disposal of the clubs assets after satisfying all its debts and liabilities. The remaining assets shall not be paid or redistributed amongst any members of the club but will be transferred to an organisation(s) with similar aims and objectives. At least two weeks' notice to be given and a minimum of 20% of the membership must attend for there to be a quorum.